



**Summary of the decisions taken at the meeting
of the Executive held on Monday 6 January 2014**

1. Date of publication of this summary: 7 January 2014
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Friday 10 January 2014
4. Notes:-
 - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
 - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
 - (c) Call-in can be requested by any six non-executive members of the Council.
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
 - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
 - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Sue Smith
Chief Executive**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Agenda Item 7 Local Plan Annual Monitoring Report</p> <p>Report of Head of Strategic Planning and the Economy</p> <p>Purpose of Report</p> <p>To seek approval of the Local Plan's Annual Monitoring Report (AMR) including a review of the District's Five Year Housing Land Supply Position.</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To approve the Annual Monitoring Report and authorise the Head of Strategic Planning and the Economy to make any necessary minor</p>	<p>Resolved</p> <p>(1) That the Annual Monitoring Report be approved and the Head of Strategic Planning and the Economy be authorised to make any necessary minor amendments in consultation with the Lead Member for Planning.</p> <p>(2) That the district's housing delivery position be noted and the review of the District's Five Year Housing Land Supply be endorsed.</p> <p>(3) That the need for the Head of Strategic Planning and the</p>	<p>An Annual Monitoring Report is presented to Members for formal approval to ensure there is up to date monitoring information available to inform policy making, consideration of planning applications and Council decision-making.</p> <p>A comprehensive review of housing land supply taking into account the conclusions of a recent appeal decision (Deddington) shows that the district presently has a 4.7 year housing land supply and a shortfall of some 357 dwellings. This up-to-date position will need to be reported in relevant planning application cases.</p>	<p>Option One: To approve the Annual Monitoring Report as recommended</p> <p>Option Two: To seek partial reconsideration of the Annual Monitoring Report.</p> <p>Option Three: Not to approve the Annual Monitoring Report</p> <p>Option One is recommended. Options Two and Three would create delay and / or uncertainty with potential adverse consequences for decision making.</p>	<p>None</p>

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>amendments in consultation with the Lead Member for Planning.</p> <p>1.2 To note the district's housing delivery position and endorse the review of the District's Five Year Housing Land Supply.</p> <p>1.3 To note the need for the Head of Strategic Planning and the Economy to consider potential implications for current planning applications in consultation with the Head of Development Management and to advise the Planning Committee as required.</p>	<p>Economy to consider potential implications for current planning applications in consultation with the Head of Development Management and to advise the Planning Committee as required be noted.</p>			

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Agenda Item 8 Council Tax Base for 2014/15</p> <p>Report of Interim Head of Finance and Procurement</p> <p>Purpose of Report</p> <p>To consider the calculation of the Council Tax base for 2014/15.</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To approve the report of the Head of Finance and Procurement, made pursuant to the Local Authorities [Calculation of Tax Base] [England] regulations and the calculations referred to</p>	<p>Resolved</p> <p>(1) That the report of the Head of Finance and Procurement, made pursuant to the Local Authorities [Calculation of Tax Base] [England] regulations and the calculations referred to therein for the purposes of the Regulations (annex to the Minutes as set out in the Minute Book) be approved.</p> <p>(2) That it be resolved that, in accordance with the Regulations, as amended, the amount calculated by Cherwell District Council as its council tax base for the year</p>	<p>The collection rate used is a best estimate of the percentage of the total amount due for 2014/15. It is based on previous year's collection rates. Over the most recent years, the amount collected has been steady at between 98.25% and 98.5% and there is no suggestion that this will change for 2013/14.</p> <p>The change from council tax benefit to a local reduction scheme has had little impact on ability to pay and as the scheme remains the same for 2014/15 there should be no effect on the collection levels. New homes and businesses are being created across the district which should aid the economic situation generally.</p> <p>It is therefore recommended</p>	<p>Option 1: To reject the tax base calculation. The figures in this report could be rejected and a new calculation made. However, this would result in further delays for all preceptors in calculating their own precept to be levied on the Council. The figures used are taken from the Northgate i-World council tax system and are all accurate as at 1 December 2013. All other adjustments and estimates have been calculated using previous years methods.</p>	<p>None</p>

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>therein for the purposes of the Regulations.</p> <p>1.2 To resolve that, in accordance with the Regulations, as amended, the amount calculated by Cherwell District Council as its council tax base for the year 2014/15 shall be 47,609.</p> <p>1.3 To resolve that the tax base for parts of the area be in accordance with the figures shown in column 13 of appendix 2.</p> <p>1.4 To resolve to continue with any discretionary and locally set discount awards which it previously has resolved to give.</p>	<p>2014/15 shall be 47,609.</p> <p>(3) That it be resolved that the tax base for parts of the area be in accordance with the figures shown in column 13 of appendix 2 to the report (annex to the Minutes as set out in the Minute Book).</p> <p>(4) That it be resolved to continue with any discretionary and locally set discount awards which the Executive previously has resolved to give.</p>	<p>to maintain the 98% collection rate used in previous years.</p> <p>The estimate of adjustments applied to take account of new properties likely to become available during the year could be varied. However, the estimate is based on conversations with developers and known planning approvals and is factored downwards to allow for delays and other unforeseen problems.</p> <p>The appendices to the report show the most up to date position of the Council Tax base and the adjustments have been made to take account of changes during 2014/15.</p>		

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Agenda Item 9 South West Bicester Sports Village Progress Update</p> <p>Report of Head of Community Services</p> <p>Purpose of Report</p> <p>To provide a progress report on the Bicester Sports Village project.</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To note the progress on the construction of Phase 1 (grass pitches, cycle track and landscaping) and the appointment of a contractor to progress the design and planning application for Phase 2</p>	<p>Resolved</p> <p>(1) That the progress on the construction of Phase 1 (grass pitches, cycle track and landscaping) and the appointment of a contractor to progress the design and planning application for Phase 2 (pavilion and car park) and Phase 3 (Athletics track, synthetic grass pitch, tennis courts, etc...) be noted.</p>	<p>This is a Project Board update report to advise Executive of progress.</p>	<p>The Project has been approved and is progressing in accordance with these approvals. There are no other Options being considered.</p>	<p>None</p>

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
(pavilion and car park) and Phase 3 (Athletics track, synthetic grass pitch, tennis courts, etc...).				
Agenda Item 10 City Deals ** Please note that with the agreement of the Chairman and Chief Executive this report will follow as information is still awaited to finalise the report **	Item deferred as information still awaited	n/a	n/a	n/a
Agenda Item 13 Proposed Business Case for Implementing Phase Two of a Shared Service for Environmental Services Exempt Report of Head of Environmental Services	Resolved (1) That implementation of the Shared Environmental Service Stage 2 Business Case be approved.	There are two different structures used to deliver the services at the two councils. A fully integrated shared service will require a common management and supervisory structure which spans both councils. This offers the opportunity for financial	Option 1: Support the proposed Business Case in Appendix 2. Option 2: Not support the Business Case Option 3: Ask officers to develop alternative options	None

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Recommendations</p> <p>The meeting is recommended to:</p> <p>1.1 To approve the Shared Environmental Service Stage 2 Business Case for implementation.</p>		<p>savings whilst still retaining a resilient structure.</p> <p>The consultation period has given staff the opportunity to the proposed business case. A number of minor changes have been made to the business case following staff comments and questions.</p>		